

District Licencing Committee

Type of Committee	Independent committee administered by Council
Subordinate to	N/A
Subordinate Committees	N/A
Legislative Basis	Sale and Supply of Alcohol Act 2012 (the Act).
Purpose	To deal with alcohol licensing matters for the Thames-Coromandel District under the Sale and Supply of Alcohol Act 2012 (the Act).
Membership	<p>The District Licensing Committee will have three members; a commissioner (chairperson) and two other members from the Council's list of persons approved to be members of a District Licensing Committee (i.e. list members).</p> <p>The commissioner and list members of a District Licensing Committee may vary from meeting to meeting, determined by the Chief Executive who may delegate this responsibility.</p> <p>Each member of a Committee has one vote and matters are determined by a majority of votes.</p>
Quorum	<p>A quorum for licence or manager's certificate applications that are opposed or objected to is three, consisting of a commissioner and two list members.</p> <p>A quorum for licence or manager's certificate applications that are unopposed and not objected to is one, who must be a commissioner.</p>
Meeting frequency	As and when required, with members appointed under delegation consisting of one commissioner and two list members.
Delegations	<p>Section 188 of the Act specifies that a District Licensing Committee has all the powers conferred on it by or under the Sale and Supply of Alcohol Act 2012 or any other Act, and all powers as may be reasonably necessary to enable it to carry out its functions.</p> <p>For the purposes of the Act, any person appointed as a commissioner has all the functions, powers, and duties of the chairperson of the District Licensing Committee.</p> <p>District Licensing Committee functions include:</p> <ol style="list-style-type: none"> a) To consider and determine applications for licences and manager's certificates. b) To consider and determine applications for renewal of licences and manager's certificates. c) To consider and determine applications for temporary authority to carry on the sale and supply of alcohol in accordance with section 136 of the Act.

<p>Delegations</p>	<ul style="list-style-type: none"> d) To consider and determine applications for the variation, suspension, or cancellation of special licences. e) To consider and determine applications for the variation of licences (other than special licences) unless the application is brought under section 280 of the Act. f) With the leave of the chairperson for the licensing authority, to refer applications to the licensing authority. g) To conduct inquiries and to make reports as may be required of it by the licensing authority under section 175 of the Act. h) Any other functions conferred on licensing committees by or under the Act or any other enactment. <p>The Chief Executive is the Secretary of the District Licensing Committee. The Chief Executive may delegate either generally or particularly, any of the Chief Executive's functions, powers and duties under the Act.</p> <p>The Secretary of the District Licensing Committee will prepare, for Council approval, an annual report on the proceedings and operations of the District Licensing Committee.</p> <p>Explanatory note: Members of the District Licensing Committee will be remunerated in accordance with section 195 the Act.</p> <p>A member is appointed upto a term of 5 years.</p>
<p>Relevant Statutes</p>	<p>All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation</p>