

Application to Transfer Ownership or Change Rights of Burial for a Reserved Plot



Please complete the details below to transfer your reserved plot to a new owner.

Current Certificate Holders Details

Plot Certificate Number		
Name		
Address/ City/Town		
Telephone Number <i>(include area code)</i>	E-mail Address	Fax Number <i>(include area code)</i>
Name of Cemetery		
Section	Block	Plot
Current Person(s) with Rights to Burial		

New Owner Details

New Plot Owner Name		
Address/ City/Town		
Telephone number <i>(include area code)</i>	E-mail Address	Fax Number <i>(include area code)</i>
New Name of Person(s) Granted Right of Burial for Above Plot		

Declaration

I (please print name) _____ authorise and instruct the Thames-Coromandel District Council to transfer ownership and/or change person/s with rights of burial to this plot to the abovementioned person/s. I acknowledge that I will no longer have any rights to the plot and that all rights to it pass to the new owner.

Signature

Date (DD/MM/YYYY)

Witnessed by (please print)

Witness' Signature

Date (DD/MM/YYYY)

**Office
use only**

CONFIRM OWNERSHIP DETAILS

UPDATE DATABASE RECORD

ISSUE NEW CERTIFICATE

CHECK DATABASE

REVOKE CERTIFICATE

CERTIFICATE NUMBER

COMPLETED BY (CSR)

DATE