

# Application for Hall Booking - Whangamatā War Memorial Hall



1. Download and open this form in your PDF reader (eg Adobe Acrobat). 2. Fill it in and save. 3. Press 'Submit Form'.  
Your email application (eg Gmail) will open with the form attached and the email pre-addressed to TCDC. If not, attach the form to an email to [customer.services@tcdc.govt.nz](mailto:customer.services@tcdc.govt.nz). 4. You will receive a reply saying the form has been submitted.

## Contact details

Full name
Company name
Email address
Postal address

## Details of person responsible for care of the Hall during occupation (if different from above)

Contact name	
Phone number	Mobile number
Name of sound provider (DJ/Band/MC etc)	Phone number

## Hirage details

Areas of the Whangamatā War Memorial Hall you would like to hire (refer to the fees and charges in Annual Plan)

<input type="checkbox"/> EXISTING HALL	<input type="checkbox"/> SUPPER ROOM	<input type="checkbox"/> AUDITORIUM	<input type="checkbox"/> MEZZANINE FLOOR	<input type="checkbox"/> AUDITORIUM FOYER	<input type="checkbox"/> AUDITORIUM FOYER OFFICE	<input type="checkbox"/> CRAFT ROOM/ MINI THEATRE	<input type="checkbox"/> WHOLE COMPLEX
<input type="checkbox"/> CAR PARK (other than vehicle parking)	<input type="checkbox"/> KITCHEN						

Additional equipment or services you would like to hire (refer to the fees and charges in Annual Plan)

<input type="checkbox"/> SOUND SYSTEM	<input type="checkbox"/> PIANO	<input type="checkbox"/> CHAIRS	<input type="checkbox"/> TIERED BLEACHER SEATING (seats up to 193 people)	<input type="checkbox"/> THEATRE LIGHTING SYSTEM	<input type="checkbox"/> TABLES*	<input type="checkbox"/> CROCKERY*	<input type="checkbox"/> WIFI (no extra charge)
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\*Note: No charge unless set up/pack up required



# Declaration

I/we \_\_\_\_\_

Signature

Date (DD/MM/YYYY)

*Office  
use only*

HIREAGE	\$	DATE PAID
DEPOSIT	\$	RECEIPT NUMBER
BOND PAID	\$	DATE KEY ISSUED
TOTAL	\$	

# Whangamatā Hall Layout

