



1.0 SUGGESTED ROAD NAMES

Suggested road names are to be submitted to the Resource Consent Planner at the time of a subdivision application as per AS/NZS 4819:2011 Sec 4.2

There will be two suggested road names requested for each road. The applicant may show a preference for certain names if so desired.

2.0 AS/NZS 4819:2011 CRITERIA AND THE DISTRICT ROADS INDEX

The resource consent planner sends to Land Information Officer to check the name(s) against AS/NZS 4819:2011 Sections 4.3 & 4.4 and the District Roads Index who advises the planner on suitability or otherwise

The planner will advise the applicant of any changes required or if neither name is appropriate according to the criteria, require another name(s) to be suggested.

3.0 COMMUNITY BOARD APPROVAL

The road names are then referred to the local Community Board Secretary for appropriate Community Board approval by the planner including a plan showing the location of the new road and a copy of the Item for the Order Paper with the suggested names listed. Where a preference has been indicated by the applicant, this will be noted; otherwise the Community Board will be totally at liberty to choose whichever of the names it wishes.

Because research into the name will have been done prior to approval being sought by the Community Boards, there is no need for this item to be noted for special attention by the Council.

4.0 RESERVED ROAD NAME

Name(s) approved by the Community Board are advised to Land Information Officer by the board secretary and are reserved in the District Roads Index.

The checklist and a copy of the minute relating to the road name approval will then be recorded against the consent application and forwarded to the assigned Resource Consent Planner for their information. This name will then be "Reserved"



CODE OF PRACTICE FOR SUBDIVISION AND DEVELOPMENT

Appendix I2 Road Naming Procedure

for that application for a period of 5 years. (If the subdivision plan is not deposited within that time the Resource Consent Planner shall decide whether or not to let the reservation lapse). The reservation will be noted on the District Roads Index along with its application number.

5.0 COMPLETION

The Approved name(s) procedure will be checked as completed as part of the 223 checklist by the appointed person and filed with the application.