

# Application to Change a Reserved Plot



## Plot Certificate Holder Details

Plot Certificate Number		
Name		
Address/ City/Town		
Telephone Number <i>(include area code)</i>	Email Address	Fax Number <i>(include area code)</i>

## Current Cemetery Plot Details

Cemetery		
Section	Block	Plot
Certificate Number		

## New Cemetery Plot Details

Cemetery		
Section	Block	Plot

## Declaration

I (please print name) \_\_\_\_\_ authorise and instruct the Thames-Coromandel District Council to release my current plot and reserve the above listed new plot. I acknowledge that my current plot will now be available for reservation or use by other parties.

_____ Signature	_____ Date (DD/MM/YYYY)
_____ Witnessed by (please print)	
_____ Witness' Signature	_____ Date (DD/MM/YYYY)

Office  
use only

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> CONFIRM OWNERSHIP DETAILS | <input type="checkbox"/> UPDATE DATABASE RECORD | <input type="checkbox"/> ISSUE NEW CERTIFICATE |
| <input type="checkbox"/> CHECK DATABASE            | <input type="checkbox"/> REVOKE OLD CERTIFICATE |  |

CERTIFICATE NUMBER	COMPLETED BY (CSR)	DATE
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