

Extraordinary Meeting

of the

Thames Community Board

Date	24 June 2014
Time	1.00pm
Venue	Council Chamber 515 Mackay Street Thames

Members

Chairperson Members

S Peters
GR Simpson
DR Connors
PL French

SA Goudie
CL Cassidy
LG Yates

Greg Hampton
Area Manager - Thames/Coromandel-Colville

Members of Thames Community Board



Strat Peters (Chairperson)
eustratos5@gmail.com



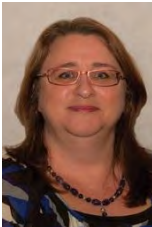
Rex Simpson (Deputy Chairperson)
07 862 7834
021 265 0900
rexsimpson@hotmail.com



Craig Cassidy
027 437 8080
kiwicraig@gmail.com



Lester Yates
07 868 6135
027 492 0243
lester@lesteryatesmotors.co.nz



Diane Connors (Councillor)
07 868 9292
sar@slingshot.co.nz



Peter French (Councillor)
07 868 6649
027 681 8783
frog03@xtra.co.nz



Sandra Goudie (Councillor)
027 431 2442
bsgoudie@xtra.co.nz

Full order paper and appendices are available on the TCDC website:
www.tcdc.govt.nz/Council/Meetings-and-Minutes/Community-Boards

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1 Meeting Conduct

In accordance with the Local Authorities (Members' Interests) Act 1968, members are reminded to declare an interest in items in which they have a direct or indirect pecuniary interest. In such circumstances, members are required to abstain from discussion and voting and ensure that the declaration is recorded in the Minutes of the meeting.

1.1 Apologies

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Thames Community Board; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Public Forum

A period of up to 30 minutes is set aside for the public to raise matters falling within the terms of reference of the meeting. Each speaker may speak for three minutes but time extensions may be allowed on a vote of not less than 75% of members present at the meeting. Questions from members for information or clarification may be permitted by the Chairperson (Standing Orders Appendix F).

1.3 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Thames Community Board

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Thames Community Board

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Thames Community Board for further discussion.

1.4 Conflict of Interest

The Chairperson invites notice from members of:

1. Any interests that may create a conflict with their role as an elected member relating to the agenda item(s) for the meeting; and
2. Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

2 Governance

No items received.

3 Local Activities: Policy/Levels of Service Operational

3.1 Thames Indoor Sports Facility

TO Thames Community Board
FROM Simon Stephens - Programme Manager
DATE 16 June 2014
SUBJECT Thames Indoor Sports Facility

1 Purpose of Report

To present the Thames Indoor Sports Facility Business Case for Thames Community Board endorsement and to provide a recommendation to Council to approve the proposed amended budget of \$270,939 for resource consent preparation and application and on-going fundraising work

2 Background

The Thames Indoor Sports Facilities project has been proposed to Council in one form or another since 2003. There is significant community support for the projects proposed, which is reflected by large numbers of submissions to previous Annual Plan and Ten Year Plan (TYP) planning processes. The submissions received during the 2012-22 TYP consultation process led to the \$4,000,000 budget being allocated in the current TYP.

At its meeting on 9 December 2013 the Thames Community Board endorsed the recommendations of the Thames Ward Sport and Recreation Facilities Review and Future Directions presented by Simply Great Leisure (SGL). This review included the three major facilities, Thames Indoor Sports Facilities, Rhodes Park and Thames Skate Park proposed in the 2012/2022 Ten Year Plan.

The Thames Indoor Sports Facility was proposed as the first to commence in a staged approach of delivering the three major projects over a ten year timeframe. This is a multi-year project with its projected construction phase to begin in 2015-2016.

The project is now at a stage whereby the project team requires confirmation of Thames Community Board and Council support prior to proceeding with 2014/2015 works. 2014/2015 Annual Plan Deliberations Order Paper, Item 83, page 113 confirms on-going Thames Community Board and staff support to progress the investigations. An additional \$445,000 was subsequently revised within the March Budget revision to \$279,000 and remains conditional on "a project plan and business case being approved by Council in September 2014".

The proposed 2014/15 spend is now amended to \$235,000 and includes:

- \$64,580 Fundraising Consultants (excl May Invoice)
- \$121,397 Architect - Includes Geotech, Acoustics, Fire and QS
- \$7,000 RMA Planner
- \$12,000 Various work related to RMA process (lwi, Traffic Design)
- \$5,000 Business Case Development (MoE negotiations)

- \$25,000 Internal costs (includes Pienaar Project Management)
- \$23,500 Contingency @15%

3 Issue

Sufficient investigations are now complete to seek Thames Community Board endorsement of the initial Business Case and to seek a Council resolution regarding the progress of this project.

4 Discussion

The intention of this report and the business case, to be distributed by 20 June 2014, is to identify the issues and propose a project path that includes further investigative work required and a change management process that would allow future decisional milestones and progression to Resource Consent Application.

Additional work planned prior to Resource Consent Application and Initiation of Fundraising:

- Detailed Memorandum of Understanding (MoU) to be developed with Thames High School (THS), final Service Level Agreements (SLA's) need to be negotiated between the proposed new Sports Trust and Thames High School directly but confidence that agreement can be reached and that expectations are aligned is important before spending additional money. This work is well advanced and an MoU is expected to be completed shortly.
- Formal response from the Ministry of Education (MoE) regarding their Capital and Operational contribution is still required.
- Finalisation of Sport Waikato strategies regarding club sustainability and development to be received to underpin utilisation expectations.

Budget required to complete these investigations is nil outside of allocation of internal staff costs. Results of these investigations are intended to underpin the decision to continue to resource consent application.

Next Steps

Pre-Council approval:

- MoU with THS
- Receive response from MoE regarding their input
- Work to continue on Sport Waikato strategies for club sustainability and growth in Thames.

Post-Council approval:

- Detailed design to allow QS estimates (to begin following Council approval)
- Resource consent preparation and application (following detailed design, includes geotech, parking assessment, acoustics)
- Fundraising to continue in earnest following resource consent approval, targets to be met by 30/06/2015 are proposed to be:
 - Community fundraising pledges target of \$265,000 (excl skate park fundraising)
 - External/lotteries fundraising approved of \$1,040,000 (excl skate park grant/s)
- Expectation of Thames High School/Ministry of Education contribution? No formal decision has been given on the contribution of the Ministry of Education. Thames High School has pledged \$440,000 from their own resources through sale of non-core assets.

The timeframes and milestones are outlined in the Business Case to be distributed by 18 June 2014.

5 Suggested Resolution(s)

That the Thames Community Board:

1. Receives the report.
2. Endorses the Thames Indoor Sports Facility Business Case.
3. Recommends to Council to approve the proposed 2014/2015 amended budget of \$270,939 for resource consent preparation and application and on-going fundraising work.

References-Tabled/Agenda Attachments

Attachment A *Thames Indoor Sports Facility Business Case - to be provided under separate cover*

4 District Activities: Local Input Policy/Levels of Service

No items received.

5 District Activities

No items received.

6 Reports

No items received.

6.2 Members' Reports

The Chairperson invites members to provide a brief verbal report on activities undertaken and meetings attended in the period since the last meeting.

Written reports and Minutes of meetings attended are presented below.

Recommendation

That the Thames Community Board:

1. Receives the Members' Reports.